

**NEW Academy Board Agenda & Minutes**

**Date and Time**

**Wednesday June 24, 2020 at 5:00 PM PDT**

**Location**

**Join Zoom Meeting**

<https://lmula.zoom.us/j/6894541581>

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**Public Comment Notice:**

Individuals and representatives of organizations are invited to address the Board on any subject that falls within the Board's purview. If the item will be acted on at the Board Meeting, speakers are called on to speak prior to Board action on the item and in the first section of the public comment period. If the speaker's topic will not be voted on at the Board Meeting, their presentation is also made during the Comment portion of the meeting, but after comment on actionable items. Each speaker is limited to a three-minute presentation. The time is doubled if an interpreter is required.

NOTE: If you would like to participate, you may gain access to the meeting by entering the zoom link (URL) in your browser or meeting code below. Phone access is available using the DIAL IN PHONE NUMBER below:

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**Agenda**

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>I. Opening Items</b>			<b>5:00 p.m.</b>
A.	Record Attendance & Guests	Victor Gil	5 minutes

**Directors Present**

V. Gil (remote), B. Bradley (remote), B. Stotzer (remote), G. Simpson (remote), M. Arias (remote), & P. DiDonato (remote)

**Directors Absent**

None

**Guests Present**

H. DeRevere (remote), Cindy Frantz, edtec (remote), Jazmine Estrada, edtec (remote), D. Martinez (remote), E. Castro (remote), E. Todd (remote), H. De Revere (remote), M. Sanchez (remote), N. Jackson (remote), N. Molina (remote), Maggie Cervantes, NEW (remote)

B.	Call Meeting to Order		TBA	5 m
C.	Public Comment	Discuss		
D.	Approve Minutes: May 20, 2020	VOTE	P. Didonato	3 minutes

The board asked to table the 5/20/2020 minutes since there was some question on the content. Will revisit at the next board meeting.

V. Gil asked to table the vote on approval of the 5/20/2020 minutes.

L. Simpson moved to accept the motion to table the minutes of 5/20/20

M. Arias seconded the motion.

The board VOTED unanimously to approve the motion to table the approval of the 5/20/2020 minutes.

Roll Call: B. Bradley-AYE, P. Didonato-AYE, V. Gil-AYE, B. Stotzer-AYE, M. Arias-AYE, L. Simpson-AYE

	Purpose	Presenter	Time
<b>II. Finance</b>			5:15 p.m.

<b>A.</b>	<b>Approve COVID-19 Operations Report</b>	VOTE	E. Todd	5 m
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Dr. Todd reviewed the NASA COVID Report and Ms. Heather De Revere reviewed the NACP COVID Report. Written COVID Reports were provided electronically for the board and meeting attendees to review prior to the meeting.

Internet access is not at 100% for its students but the schools are working with parents and vendors to increase access, provide hot spots and Chromebooks for every child.

B. Stotzer made a motion to approve both COVID reports for NASA and NACP

V. Gil seconded the motion.

The board VOTED unanimously to approve the motion and the motion passes.

Roll Call: B. Bradley – Aye, P. DiDonato Aye, V. Gil Aye, B. Stotzer Aye, M. Arias – Aye, L. Simpson-Aye

<b>B.</b>	<b>Approve Proposed 20-21 Budget</b>	VOTE	B. Bradley	5 m
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Board member Brent Bradley indicated that the finance committee reviewed the budget with edtec and discussed concerns given the uncertainty that we are going to face affecting the economic outlook, the action that the governor will take on the state budget and the federal

monies made available to the schools. The schools and edtec have worked on the budget from top to bottom. The prospect at this moment is that the schools will end up with a reasonable amount of forecasted net income. Beyond that it is hard to say more due to the many unknown variables.

B. Bradley moved to approve the budget subject to revision as more info becomes available during the academic school year.

V. Gil – seconded the motion

The board VOTED unanimously to approve the motion and the motion passes.

Roll Call: B. Bradley-Aye, P. DiDonato-Aye, V. Gil Aye, B. Stotzer Aye, M. Arias– Aye

**C. Approve Check & CC May Register** VOTE B. Bradley 5 m

B. Bradley moved to approve the check register.

V. Gil seconded it.

The board VOTED unanimously to approve the motion and the motion passes.

Roll Call: B. Bradley–Aye, P. DiDonato-Aye, V. Gil Aye, B. Stotzer Aye, M. Arias–Aye, L. Simpson-Aye.

**D. Approve EPA Spending Plan** VOTE C. Frantz, EdTec 5 m

EPA Spending plan-discussed by Cindy Frantz of edtec. She explained that this covered how the LCFF revenue is spent. The board needs to affirm and approve that the LCFF revenue will be spent in accordance with the law on instructional purposes and allocated towards teachers' salaries.

Motion made Brent Bradley to accept and approve the EPA Spending Plan.

Guadalupe "Lupe" Simpson seconded the motion.

The board VOTED unanimously to approve the motion and the motion passes.

Roll Call: B. Bradley–Aye, P. DiDonato-Aye, V. Gil-Aye, B. Stotzer-Aye, M. Arias–Aye, L. Simpson-Aye

**E. Review FY20 YTD Financials** Discuss C. Frantz 5 M

The Financial Committee met with Cindy Frantz of edtec on Monday 6/22/2020 and reviewed the financial statements. There are many variables that continue to change due to COVID19, including various federal and state sources and their funding amounts. COVID19 may prevent staff from returning to the classrooms in the Fall and may continue with remote learning. This will affect the proposed budget for FY20-21.

### Current Budget

Both schools will end with a positive net income for the 19-20 academic year with NASA at \$482K and NACP at \$294K. Both schools show a small improvement from the prior month due to changes to revenues and expenses. See the full financial statement slide deck provided by edtec for details.

Cash flow remains strong for both schools and this will be critical since next year it expected that revenue deferrals will be longer, thus, will need cash flow in the beginning to ensure expenses

are covered to continue in operation. Cash flow balance expected to be \$3.49M for NACP investment account, \$2.49M in NACP checking and \$1.27M in NASA checking.

### **Proposed 20-21 Budget**

The proposed 20-21 budget includes assumptions based on the California Governor's proposed budget, which came out on 6/22 and will be signed by 6/29/2020.

The Board discussed the various factors that will affect the budget including the LCFF, Cola, STRS, PERS, ASES funding, CARES Act funding, Special Ed in CARES retained and other future potential federal funding. COLAs for academic years 21-22 and 22-23 may be closer to 0%.

The learning loss mitigation (LLM) will provide significant additional funding to address any academic issues due to COVID19 and distant learning.

ADA will stay flat at 19-20 funding levels, which is not bad for our schools, which are largely label, if we add 50 students, we shall not get additional funding. This may change by Friday 6/26 with the state budget. This may change as many are advocating for funding to reflect true ADA.

NACP added a grade level in and a Kindergarten dual language for 20-201. Even if not funded, these additional students in 20-21 they will generate funds in the year after that.

Revenue deferrals may be longer than usual, but both schools are in a strong cash position to cover operating expenses. The deferral may be as late as October 2021 for payment usually received in May 2021. For 20-21, the deferral (late payment) maybe as high as \$927K for NACP and \$900K for NASA.

LCAP as we know it is not going to exist in 20-21. The new name is Learning Continuity and Attendance Plan. Board must approve by 9/30/2020.

The 20-21 proposed budget includes all known variables to date and can be adjusted throughout the year as variable become fixed and determinable.

B. Bradley moved to approve the budget subject to revision as more information becomes available

V. Gil seconded the motion.

The board VOTED unanimously to approve the motion and the motion passes.

Roll Call: B. Bradley–Aye, P. DiDonato–Aye, V. Gil Aye, B. Stotzer Aye, M. Arias–Aye, L. Simpson–Aye.

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>III. Academic Excellence – Information Only</b>			<b>5:40 p.m.</b>

<b>A. School Site Administrator Reports</b>	Dr. C. Guerrero/Dr. E. Todd	10 m
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a. COVID-19 Update (Please see written reports)

This report must be completed and submitted by 7/31/2020. NASA is holding summer school in partnership with NEW beginning on 6/22/2020. It will be delivered via distance learning and will provide support to the teachers for their online platforms. The academic portion of the instruction includes all subjects 3 times per week (M, W, F) for 1.5 hours at a time for 8 weeks.

This will mitigate some of the learning loss from the prior year. Schools are following the required instructional minutes requirements

NACP intended to have a summer school program in partnership with LA's Best, the fiscal agent for NACP. The organization is not responsive and due to timing, there will not be a summer session. LA's Best is also overseeing the 21<sup>st</sup> Century Grant. It is proposed that NEW take over the summer school for NACP in the coming year to match the services provided at NASA by NEW. Any revenue not spent will carry over to the next year. Since LA's Best is the fiscal agent, we have to terminate the contract with them and then LACOE would have to make the determination to award to someone else and NEW can be part of that but have to talk to LACOE to determine how to proceed.

b. Overview of End of Year Procedures & COVID-19 Impact on students & families

c. School Site Planning:

Reviewed end of the year activities including Teachers, IAs, and other personnel including non-instructional staff

d. Follow Up with Parents & End of the Year Closure

e. Instructional Delivery (Distance Learning):

Continued delivery of high-quality educational opportunities

f. Follow-up with student population who have not participated in school distance learning-have kept documentation and conducted follow up with families

g. Graduation/Culmination Ceremonies – Live Streaming through YouTube

h. Maintained Summer School/Summer Camp Operations & Collaboration with NEW and other grant requirements and money

i. Staff Assignments 2020-21

**Purpose**

**Presenter**

**Time**

**5:50 p.m.**

#### **IV. Governance**

**A. Employee Benefits**

**VOTE**

**B. Bradley**

**10 m**

1. Overview of Benefits Package & insurance for both schools

2. Discussion on prospective future changes & implementation

The board discussed the various health insurance costs and analysis provided by both schools, including vision and dental coverage. The schools will select the options for their specific employees. An increase to the employee's share of the premium costs is recommended to align better with the charter school industry practices.

The schools are paying a very large portion of the employee and family coverage. The board will eventually provide only HMO coverage with the option of getting PPO coverage with the employee paying the difference in cost. This may take place after 20-21 academic school year.

For the coming school year 20-21 the employee share of their and their family coverage will be 10% for each portion.

B. Bradley made the motion to increase the employee insurance premium contribution to 10% for both employee and dependent.

V. Gil seconded it

The board VOTED unanimously to approve the motion and the motion passes.

Roll Call: B. Bradley–Aye, P. DiDonato–Aye, V. Gil Aye, B. Stotzer Aye, M. Arias–Aye, L. Simpson–Abstention

**B. School Site Administrator Annual Evaluations Discuss M. Sanchez 5 m**

**1. Evaluation Procedures & Board Panels for reviewing principles**

The principals will be submitting a self-reflection narrative as part of their annual evaluation process and due to the COVID. The board members will meet with each principal. The panels are:

Dr. Eric Todd: Pat DiDonato, Martha Arias and Dr. M. Sanchez

Dr. Clara Guerrero: Bea Stotzer, Brent Bradley and Dr. M. Sanchez

**C. Approval of Vendor Contracts VOTE C. Mayer/E. Castro 5 m**

**1. Update any changes in vendors due to COVID-19**

**2. Presentation of Vendor Contracts to be approved**

(Please see next page for list of Vendors being approved)

A list of vendors that will be used for the coming school year was provided for review and approval by the board.

B. Stotzer made a motion to approve the list as so submitted.

M. Arias seconded this Vote.

The board VOTED unanimously to approve the motion and the motion passes.

Roll Call: B. Bradley–Aye, P. DiDonato–Aye, V. Gil Aye, B. Stotzer Aye, M. Arias–Aye, L. Simpson–Aye.

Purpose	Presenter	Time
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<b>Closed/Executive Session</b>		<b>6:05 p.m.</b>
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**A. Section 54957: Public Employee Discipline/Dismissal/Release VOTE V. Gil 5 m**

Report-Closed Session on Action Taken)

- RJ Swenson, our human resources representative, handled all of the teacher renewals and offer letters for the next academic year. There will be three openings that need to be filled.
- The board discussed the possibility of using the library space as part classroom and part library to be able to house another class/grade. B. Stotzer brought out the need to review the permit use for this building.

## 06-24-2020 NEW Academy Board Agenda and Minutes

- Communications expert contract is still in the works. This vendor will help build the NEW Academy brand to assist in the schools' growth, funding, and other needs. The proposal is being updated.
- July board meeting will not be held since there is no pending business and many individuals will be on leave. Will hold a special meeting if needed.
- Board Member L. Simpson announced that she will be departing the board after this meeting. The board thanked her for her leadership and contributions to the board and to the schools.
- The schools are doing well and working with LAUSD to ensure that they are on top of all their requirements. LAUSD is impressed with how current and on top of things both schools are despite the COVID 19 pandemic restrictions and challenges.

### Closing Items

#### Adjourn Meeting

VOTE

Victor Gil

5 m

V. Gil moved to adjourn the meeting

B. Stotzer seconded the motion

The board VOTED unanimously to approve the motion and the motion passes.

Roll Call: B. Bradley–Aye, P. DiDonato–Aye, V. Gil Aye, B. Stotzer Aye, M. Arias–Aye, L. Simpson–Aye.

Meeting ended at 7:20 p.m. PST